

FIRST PRESBYTERIAN CHURCH OF NORTH PALM BEACH

**NON-MEMBER FEES
WEDDINGS**

| | | |
|----------------------------------|------------------|---|
| Room Reservation Fee | \$100.00 | Non-refundable fee to be submitted with Wedding Request Application. |
| Pastor | \$250.00 | |
| Organist | \$250.00 | |
| Staff Consultant | \$300.00 | |
| Sexton | \$100.00 | |
| Candelabra clean-up | \$ 25.00 | This fee incurred with use of any wax candles. |
| Sound Engineer | \$125.00 | |
| Utility Fee | \$100.00 | |
| Total (w/out candelabras) | \$1225.00 | |
| Total (with candelabras) | \$1250.00 | |
| Optional Unity Candle | \$ 15.00 | This is an oil candle set provided by First Presbyterian Church. Please note that wax Unity Candle sets cannot be used. |

It is the responsibility of the wedding couple to ensure prompt payment of all fees. The room reservation fee must be paid at time of application. No date/room shall be held for any reason until the application with room reservation fee has been received. All other fees are due, paid in full, at the wedding rehearsal. Each fee is to be paid in cash and is to be enclosed in a separate envelope, labeled and given to the Church Wedding Consultant who will distribute them accordingly.

Any wedding performed by the Pastor(s) of First Presbyterian Church off campus are still subject to the same fees for the Pastor(s) and any other staff personnel involved. All fees are the same, with or without a rehearsal.

Room reservation fees are non-refundable. Any cancellation results in forfeiture of the room reservation fee, as other couples will have been denied the opportunity to reserve the time before, during and after the wedding you have scheduled.

Should the time required by the Sexton exceed three hours, (to accommodate set-up beforehand and clean-up directly following the wedding), a bill for an hourly rate of \$20.00 will be forwarded to you following the wedding date. Likewise, additional fees may be incurred when an excess of hours are requested from Church Staff. This bill shall be paid in full within 30 days from the date of the wedding.

I, the undersigned, have read and fully understand the above fees and conditions:

Signature

_____/_____/_____
Month Day

Year